

**Ugashik Traditional Village
Annual Meeting
June 24, 2023**

ATTENDEES:

Hattie Albecker, President
Fred Matsuno, Sr., Vice President
Wesley Matsuno, Treasurer
Julie Gaumont, Secretary
Stephanie Rosario, Member at Large

Steven Alvarez, Tribal Administrator
Dolli Enright, IGAP Assistant
Betti Malagon, Finance Manager
Larry Carmichael, IGAP
Maurice Enright, BBEDC Tribal Liaison
Clementine Shangin, Tribal Admin. Assist.
Irma Rhodes-King, ARPA Admin. Assist.
Breanne Hale, Admin. Assist.

From: Julie Gaumont

Date of Submittal: June 7, 2024

1.0 Call to Order at 11:16 AM Alaska Time by President, Hattie Albecker

2.0 Council Member Roll Call by Julie Gaumont. Council Members Present: Hattie Albecker, President; Fred Matsuno, Vice President, Wesley Matsuno, Treasurer, Stephanie Rosario, Member at Large and Julie Gaumont, Secretary

3.0 Staff Roll Call, by Julie Gaumont, Staff Present: Steven Alvarez, Tribal Administrator; Larry Carmichael, Environmental Coordinator – IGAP, Dolli Enright, IGAP Assistant.

Remotely: Betti Malagon, Finance Manager, Clementine Shangin, Tribal Administrative Assistant

Tribal Members on phone: Margaret Turnbow

Village attendees, taken from the sign in sheet, please excuse any misspellings:

Maurice Enright
Dolli Enright
Hattie Albecker
Julie Gaumont
Wesley Matsuno
Anecia Tretikoff
Nancy Flensburg
Tim Enright, Jr.
Derak Kosbruk
Danny Pingree
Daniel Jay Pingree, Jr.
Sheri Matsuno
Stephanie Rosario
Clementine Shangin
Mikayla Enright
Dylan Enright
Fred Matsuno
Eban Heasley
Deandre Jameston

4.0 Accept Agenda

Accept Agenda

1st: Wesley Matsuno

2nd: Stephanie Rosario

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

5.0 Accept Meeting Minutes from July 18, 2022

1st: Fred Matsuno

2nd: Wesley Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

7.0 Reports – Steven Alvarez – Tribal Administrator

Tribal Manager/Administrator Annual Meeting Report – June 24, 2023

Current Year-round Staffing:

- Steven Alvarez, Tribal Manager/Administrator
- Betti Malagon, Finance Manager (replaced Katie Payton in April)
- Larry Carmichael, Environmental Coordinator/IGAP & Special Projects Manager
- Clementine Shangin, Tribal Administrative Assistant
- Irma Rhodes-King, ARPA/CARES Programs Coordinator
- Breanne Hale – ARPA/CARES Admin Asst.
- BBEDC Liaison: Mike Enright
- IGAP Assistant: Dolli Enright

Grants Update:

We currently have the following grants open:

- BIA-Aid to Tribal Government (ATG). We are in the 1st year of a three-year contract. The period of Performance for this contract is: 10/01/2022 to 9/30/2025. This is for self-determination Budgeted annually, the contract provides us with a minimum of \$284,008.00 per fiscal year. To date, we have received one financial Modifications in the amount of \$4,436 to bring the total funding for this fiscal year to: \$288,444.00.
- BIA – Roads/Transportation.
 - These funds pay for the planning, management, and maintenance of our current roads in the village, or any possible new roads we may want to create. We currently \$471,000 set aside for construction, \$781,475 for maintenance (\$275,000 is obligated for the D6 we purchased) and \$44,000 in planning (used for management and planning meetings costs). We have an additional \$443,000 from FY22-23 that needs to be budgeted. HE WILL BE MEETING WITH COUNCIL TO DETERMINE BUDGET ON THIS \$\$
- BIA-Indian Child Welfare Act (ICWA): \$36,082.00
 - This grant pays for any Child Welfare cases that come up that pertain to custody or issues with unfit parents. It also provides us the legal right to challenge any actions by the state Office of Children Services (OCS) on behalf of our tribal members. We have been contacted by another tribe about the possibility of opening a case for one of our tribal members. CONFIDENTIAL CASES AND ONLY ICWA WORKER AND COUNCIL MEMBERS ARE AWARE OF THIS. THE ICWA LAW WAS RECENTLY CHALLENGED AND THE COURT SIDED WITH THE TRIBES AND THE ICWA LAW IS INTACT.

- EPA – IGAP: \$135,000 October 1, 2021 – September 30, 2022 CHANGE DATE 2022 - 2023
 - This grant covers the IGAP Coordinator and IGAP Assistant Positions, and all work pertaining to environmental concerns in the village. Larry will have more details.
- BBEDC Block Grants:
 - 2018: Has **\$29,156.47** remaining. Win-Ray Disposal, Completing the upgrades to the Community Bldg., Cannery Bldg., work on Barge Landing, Fuel Tank Farm, Fuel, Ice Machine, M&O.
 - 2020: **\$133,546** remaining. Primary projects include: completion of the Barge Landing Upgrades, Purchase of heavy equipment: brush trimmer, EZ Screen, Flying D landing craft materials, labor and equipment, fire suppression equipment; phase two of the disposal of the Win-Ray. Feasibility study on a new Hybrid Energy System for the Cannery Warehouse and Dock, Fuel, Freight, Personnel, Insurance, Ice Machine, M&O.
 - 2021: **\$154,940** remaining. Primary projects: Cannery Bldg upgrades, new gravel pit development, new equipment bldg. preparation, materials for Flying D, Fuel Tank Depot, Fuel, Freight, Personnel, Insurance, Ice Machine, M&O.
 - 2022: **\$227,706.59** remaining. Primary projects: New Equipment bldg. Fuel Tank Depot, Fuel, Freight, Personnel, Insurance, Ice Machine, M&O.
 - 2023: **\$750,000** has been awarded. Primary projects: New Equipment bldg. fuel depot fencing, new gravel site, Fuel, Freight, Personnel, Insurance, Ice Machine, M&O.
- BBEDC Tribal Liaison: \$58,700
 - This covers all wages, fringe, travel for professional training, and office expenses (telephone, internet, supplies, etc.) for Maurice’s position. This funding is on a calendar year budget cycle.
- BBEDC Arctic Tern grant: \$6,000 funds the work done by our youth.
- BBHA – NAHASDA: This is funding for rental and gas/electric assistance it is being administrated by BBHA. The funding has been reinstated thanks to the hard work of Irma, and we have started to process assistance payments to qualified tribal members.
 - FY2021 budget: \$34,041
 - FY2022: \$39,388.50
- 2020 CARES Act – BIA: \$116,965 – This funding covers unforeseen and unbudgeted costs due to the COVID-19 Pandemic. It has paid for seasonal staff, health aide additional contract, PPE supplies and materials, and budgets medivac travel cost and quarantine space should someone in the village contract the virus. This funding is close to being fully spent.
- 2020 CARES Act – U.S. Treasury: This funding provided rental, utility assistance and \$500 Walmart card to tribal member households. The funding has been fully spent and these assistance programs are closed. The following was provided to tribal member households:
 - 2021-22 Rental/Mortgage/Utility Assistance: \$151,337.17
 - Walmart Cards: \$80,000
- American Rescue Plan Act (ARPA): This Covid relief funding came in 2021 providing UTV with additional funding through the BIA for Aid to Tribal Government and, from the Dept. of Treasury. Through the Treasury funding the following assistance has been provided:
 - 2022-23 Utility Assistance (\$650 and \$750): \$81,626.07
 - Rental Assistance (continuation of the CARES-Act rental assistance program): \$12,648
 - Housing Improvement Program: \$250,602.75
 - Walmart Cards: \$84,000
- Flying D was purchased in 2021. It was leased to ship freight to villages in the Bristol Bay region and also served as a fish tender. There has been a revenue stream from AGS for fish tendering in the amount of: 2021 - \$122,000. 2022 - \$107,037.27 **THIS IS THE 3RD YEAR FOR FISH TENDERING AND WILL RECEIVE ADDITIONAL \$\$ FOR 2023 – WILL RECEIVE THIS IN SEPTEMBER**

Projects: 2021-2022

In spite of the pandemic slowing things down, the following projects have been completed or are currently in process:

- Cannery Building Upgrade: All upgrades have been completed. New roof, siding, floor, windows, gutters, and doors.
- Work on the disposal of the Win-Ray is on hold until 2024. A road extension from the Landfill was put in and Larry dug a hole and buried the metal waste.
- A new road out to a new gravel site was created last year. Larry utilized the Screen Machine to make gravel and will be doing so this year. He will have more details in his report. **IF YOU HAVEN'T RECEIVED GRAVEL FOR YOUR DRIVEWAY, CONTACT MAURICE AND JOHN KAL**
- The materials for the new equipment building are in the village. The pad was made and reinforced last summer. Eddie will be in the village to work on this project in September.
- New gravel will be put at the Barge Landing to address the mud issue.
- Manny will be our Ice Machine Operator again this year.
- Kvichak Queen barge is still listed for sale. If it is not sold, it will be utilized for the Win-Ray disposal project.

ARPA Projects: The following are proposed projects that will utilize the ARPA funding from U.S. Treasury

- Water improvements for homes that don't have functional wells: ***We will be digging wells and installing piping, pumps and pressure tanks for 8 sites this summer.***
- Inspections and improvements or installation of septic systems for all individual active homes: ***The Community Center received an updated septic system.***
- Two High Volume wells for the village: ***We have researched this, and the costs are approximately: \$100K - Wells will get dug this summer.***
- Installation of broadband (fiber optic) or improved satellite dishes so all active homes can have access to the internet. ***We are part of a grant award with Alaska Tribal Spectrum and a host of other tribes that will fund the installation of high-speed internet capabilities. This project will provide high-speed internet capabilities for the Community Center and mobile access to people throughout the village. Installation is planned for this summer/early fall. LATER THIS SUMMER THIS WILL BE INSTALLED. THE COMMUNITY CENTER WILL HAVE A LIBRARY, SO WE CAN CONTINUE. THE PLAN IS TO HAVE INTERNET FOR THE COMMUNITY FOR YOUR MOBILE DEVICES.***
- Hybrid Energy Systems for 11 active tribal member homes will begin this summer. Larry will have details. HIS HOPE IS TO HAVE 3 OR 4 SET UP THIS YEAR.
- Utility payments in the amount of \$750 for all tribal households: ***Ongoing Initiative has been in process for the past several months.***
- \$1,000 in restricted Walmart Cards for all tribal households: ***Second of two \$500 gift cards have been distributed.***
- **Covid Isolation House:** This has been an ongoing project whose initial goal was to provide a space for someone who contracted Covid and needed to isolate. The interior should be completed this summer. Since the severity of the pandemic has decreased significantly, decisions need to be made regarding what its potential use will be as we move forward.

Trainings: Staff has or will attend the following:

- Steven and Betti: Ongoing ARPA webinars, AFN.
- Larry: On-line ATCEM, Alaska Forum on the Environment, IGAP Management and Strategic Planning,
- Mike: BBEDC Tribal Liaison Training
- Dollie: BBEDC Tribal Liaison Training, Haz-Mat recertification, ATCEM, Alaska Forum on the Environment Air Quality training.

Steven Alvarez – Tribal Administrator: Submitted orally at Annual Meeting in Ugashik, AK on Saturday, June 24, 2023

Questions to Steven

- ☐ Mike asked about the Flying D, is it running in the red or black. Steven stated we are in the red and if it is still in the red, we should think of selling it.
- ☐ Daniel asked about the road work, the roads are filled with potholes, Steven stated there is no plan yet, Daniel asked if he and Danny can work on the potholes, Steven stated yes. Daniel asked if a new access road could be created to go to the river because of the mud. Steven stated yes, but it will need to have to go through the BIA Roads process, we would need an engineer to create a plan, etc.. We can do our own thing, but it will not be a true "road". Steven stated we purchased the new plot from Briggs. Daniel asked what are the sights for the wells – who are the homes that are getting wells. Larry stated he was in charge of the wells. If you originally asked for a well, you'll get it.
- ☐ Mike stated at the north road beach the beach is good – he stated we can just build our own road. Fred stated, yes, it would be a good idea and it could be used for a boat landing. Hattie asked if it can be completed in an emergency situation. Steven stated he is going to recommend to the council a work meeting to discuss roads and come up with a plan. Steven will also look into additional funding to help with this.

Hattie stated that we need immediate access to the beach. Hattie stated Fred and Wes will work with Danny and Mike to come up with a site.

- ☐ Fred asked if he heard anything regarding the airport funding, Steven stated he and Betti have come up with \$4,800 now from the state and Steven stated it was low balled, the guy stated to give them a breakdown on equipment and man hours to do an increase. Fred asked about the \$100k, Steven stated the guy hasn't gotten back to him.
- ☐ Fred asked about the crab fund and inquired why we have not received any money. Hattie stated there would be a delay.
- ☐ Fred asked about Starlink, it is not the same as the Alaska Tribal Spectrum, where we need to create a tribal library. Wes stated he would like to be on the ground floor of the new project for internet. Steven stated it should be going in this summer.
- ☐ Hattie asked about the IGAP budget, \$135,000, there will be an additional \$10,000 for this year.

**Betti Malagon, Finance Manager
June 2023 UTV Annual Report**

I have worked most of my life as a full-charge bookkeeper, mainly working for small businesses. I completed my BA at Alaska Pacific University July of 2010, becoming an official Accountant! Thereafter, I worked with Regional Native Corporations as a General Ledger Accountant.

I was hired on with Ugashik Traditional Village April 2021, initially getting the accounting books back up to speed during FY21 working half-time. My hours increased during FY22 and then I was officially hired on Full-time beginning FY23.

My work with Ugashik Traditional Village consists of following up getting accounts payables, bi-weekly staff payrolls, 941 Tax deposits and quarterly reports completed. Monthly reconciliations of Bank accounts, credit cards and various Financial P&L's separated by class are up-dated. UTV's Administrative staff are key in assisting me with accurate information in posting to the various financial classes.

This past year, I attended the BIA Providers Conference in October 2022, the ARPA Compliance & Reporting Training and a Quick Books Training both in April 2023. A new AccuFund Accounting Software was purchased this June and the conversion from Quick Books accounting software has begun. It is our goal to initiate the new accounting software at the beginning of FY24, October 1, 2023.

Projects this past year, I worked with both the staff and Auditor for completion of both FY19 and FY20 UTV Audits. Worked with both EPA-IGAP staff and Ugashik Traditional Village staff to overcome UTV's IGAP Special Conditions regarding the drawdowns, successfully getting these special conditions lifted late April. I continue to work with Steven, Tribal Manager, on all the various UTV P&L's keeping him informed and present details for his BBEDC reimbursements as necessary. We will begin BIA-IRR reports and hopefully initiate drawdowns this coming month of July 2023. I work with Larry presenting EPA-IGAP quarterly figures for him to complete his reports timely.

Overall, I enjoy working with the Ugashik Traditional Village Council and Staff and happy to have become a Full-time employee. Thank you all for the wonderful working environment!

Questions to Betti:

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MAY 2023- Environmental Program Update

Larry Carmichael Environmental Program Coordinator

Program Updates.

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- 1.1,1.2, 1.4 Standard draw downs back in effect
 - 1.5 We still have not finalized the Fy24 Budget with the updated \$10k
 - 3.2 Traveled to village this Late May to start working on Landfill
 - 3.6 Sent email to Victoria Briggs to see what is happening with this boat, NO ANSWER

hazcom and safety plans

Working on Moving holding area from barge landing to expanded landfill

Secondary containment for the Fuel Depot is done, Hoping to put up fence this year.

It would seem the Eddie did not reset tanks, this will complicate completing fuel depot.

solid waste management plan

Incinerator was on the barge and was delivered to the village this spring.

I am in the holding pattern on BRIC funding for Bristol Environmental to do HMP for village. Still, Still

Working on new transition pad at Land fill, lots of filler material needed

air quality and Dust control

Setting up IGAP truck to knock down dust.. Very wet this year

Ongoing projects and concerns

Annual meeting in village,

I am in village over 3 weeks to prepare landfill, gravel pit, Fuel depot, and Hybrid systems for village

RSW will have maintenance done at AGS processor.

Calendar of my tentative timeline in village will change as conex's for Highbreds come available, HE ONLY HAS 3 CONNEX' NOW AND IS HAVING A PROBLEM GETTING THEM.

Most of the product for pole barn has come into village, missing trusses ALLEN WILL BE BRINGING THESE DOWN AT THE END OF THE YEAR.

I have 3 conex's going out for the Highbred systems transport.

We have purchased Victoria Briggs Block 8 lot 2 for \$35k.

We offered Victoria Briggs \$30K for her river property block 8 lot 3, she said no and she is trying to split it in half. Do we want to pay the \$40k to get it???? No answer from the council.

I secured a title company to do forensic research on Jerrod Cross property. Abstract, liens and chain of liens. This will allow us to purchase this property from the Financial institution. Kyle Bateman, kyle@batemans.org, Ridgeline Capital

801-360-5953. Kyle Bateman is working with Jerrod Cross to secure us an option to purchase. Waiting...WAITING

It looks like we are just going with new wells on each villager's property. It looks like the wells will be drilled the first week or second week in August. Added pressure tank, pitman, well casing, and pipe to order. JOHNNY STATED HE CAN PUT ONE PER DAY. POSSIBLE TO USE EXISTING WELL AND DIG IT THEM DEEPER.

Drill parts dropped off to AML, ESI parts dropped off to AML

Trailer delivered from Minnesota to Seattle AK Logistics coming up Naknek June 25th

12" bucket for trenching with trailer on barge

4 Hybrid energy systems in village, I need conexes to make more than 3

140K generator at AGS, and waiting to be installed

Compost toilet in conex and shipped to village

ART HAS EXPRESSED INTEREST IN SELLING HIS CONNERY PROPERTY

Training & Conferences

NONE

Questions to Larry:

- ☐ Danny asked about the trailer, Larry stated it's for the D6 and we can also use it for the D5. The trailer was purchased so the equipment could be trailered and not ruin the roads with their tracks.
- ☐ Mike asked what the cost of Roy's old property was, he heard \$90,000 for the house, permit and site. Larry heard \$140,000. Mike stated the Bill has been fishing the site and the owner will lose it if it's not fished on.
- ☐ Daniel asked about the lot 3, which one is it.....Larry explained the lot.
- ☐ Mike stated that if we are looking at Art's property to make sure there aren't any environmental hazards.
- ☐ Wesley asked about the little Toyo stove in the generator shed, Wes stated that Troy indicated there was another one. Daniel stated that Troy told him that it draws a lot of power. Wes said he'll check with Troy.
- ☐ Fred asked about the 12" bucket, Larry stated it's for the wells to dig the trench to the house.

Tribal Administrative Assistant Report – Clementine Shangin

Clementine Shangin

I joined Ugashik Traditional Village as the Tribal Admin. Assistant on May 20, 2016. My position duties are pretty repetitive. Weekly payables, filing paperwork, ordering supplies for both the Anchorage and village offices, and make tribal ID cards as needed. I have completed the intent to run and ballot mailout. Completed all the Cares Act mailouts. Completed the annual meeting dinner shopping. I completed the yearly payroll calendar.

Regular Duties:

- I have been working A/P. – This includes maintaining both electronic and hard copy files with back-up.
- I am logging/scanning mail when needed.
- I am filing paperwork.
- Ordering supplies for the office
- Making Tribal Enrollment Cards
- Keeping the Office Clean

Special Projects:

- I completed the intent to run & ballot mailout.
- I completed all the Cares Act mailouts.
- Completed the grocery shopping for the village Thanksgiving dinner and the annual meeting dinners.
- I completed the yearly payroll calendar.

Questions to Clementine:

? None

BBEDC Tribal Liaison – Maurice Enright – On leave, vacation

Overview of Mike's duties given by Dolli. Maurice not available.

Questions to Maurice:

? NA

IGAP Assistant Report for Annual Meeting – Dolli Enright

- I work from 8 – 12 and I do the Liaison 2 to 3 hours a day when needed
- I pick up garbage and burn garbage with weather permitting with the help of Mikey, John K, Larry and Quintus
- I do the mail and deliver when needed
- I keep the roads in the village clean
- Take pictures of residences homes or property when they ask for them
- I report oil and chemical spills to the national response center if needed
- I check emails and post when needed
- I work with Mikey keeping the C-Center clean
- I take pictures of any concerns in and around the village
- I do the monthly visual monitoring form at the end of each month
- I do other tasks or projects that are assigned by the Tribal Administrator or the Environmental Coordinator
- I call Steven on Wednesdays for any updates
- I attend the Liaison zoom meetings each month

Special Projects and Trainings

- Eddie Clark was here in the village on September 16th, I help Eddie and the crew when needed
- February 6th. I attended the AFE workshop, and I also did the HAZWOPER REFRESHER COURSE
- March 21st to the 24th I attended the ITEP conference in Anchorage
- April 10th. I attended the indoor air quality training
- April 21st Eddie and crew here in village I help when needed
- I work in the greenhouse
- I keep track of COVID testing
- I also help Larry when he needs my help
- I also help with ARCTIC TERN

Questions to Dolli:

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Irma Rhodes-King, ARPA Admin. Assist. **JUNE 2023 ANNUAL MEETING COUNCIL REPORT**

June 2022 – September 2022 Overview

- Welcomed Breanne Hale to UTV Administration on June 14, 2022, and began training of Admin fy21 AP, ARPA-HIP, ARPA utility and ARPA 2500.
- Nahasda HUD report was coming to a finish with the help of Betti for some specifics and given to BBHA and Nahasda program assessment finished and sent to Council.
- I had August & some September leave and with support from Clementine if needed, Bre did a fine job covering basic Admin.

October 2022 -January 2023 Overview

- SFH research for account reconciliation, ARPA 500 utility program closed, Self-monitoring procedure needed for when UTV starts selling fuel as a regular vendor
- Start prep for a future self-monitoring policy as listed on HUD doc (still on my personal follow-up) and CPA letter Tribal requirement fulfilled with help of Betti forwarded to BBHA.
- Didn't make my ICWA prevention program goal in November but still in the works of prevention program re-started. Also, thanks to Clementine for updating Tribal enrollment records which assists with ICWA notice reply.
- Bre and I work shared desk file and collaboration on Admin issues and ongoing training as new situations arise. Nahasda Tribal requirements completed and fy20 grant app started.

February 2023 – May 2023 Overview

- Nahasda fy20 some funds reimbursed & BBHA denied old reimbursements request and swept funds. Fy21 Nahasda grant app training with Bre. Clementine & I collaborated on an better style of Nahasda grant worksheet. Nahasda fy22 grant app completed by Bre and waiting on BBHA approval.
- ICWA prevention program training with Bre and family mailing. Bre is August ICWA virtual training set up in August for Bre and me to attend.
- Self-monitoring form for Tribal members who use ARPA/CARES for UTV fuel to their tanks was implemented and issues of program were resolved for tracking. ARPA 650 utility program closed out. SFH is almost finished, just couple of lingering issues.

As Admin Coordinator, a year of growth included new and also adjusting. old procedures as needed. My congratulations to Bre as she survived. "Irma's boot camp" Admin training and also cross trains with Clementine.

Thanks, Irma

June 15, 2023

ARPA 750 Utility:

- ARPA 750 value of assistance given: \$43,500.00 with utilities and \$1,500.00 from UTV fuel.
- 58 tribal members helped. (2 tribal members obligated) John Ruhl (Fuel) and Isabella Blake (Utility)
- Payment in kind: 73 check payment and 2 paid by UTV fuel.

ARPA-HIP:

- Total expended: \$250,602.75
- 2 incomplete applications \$8,228.85 (Roy Matsuno and Timothy Enright Sr.)
- 16 applications closed out.
- 12 applications in processing.

ARPA 2500:

- Funds expended: \$12,648.
- 6 tribal members helped. (same since April)
- 3 tribal members switched from CARES 2500 to ARPA 2500 for fuel. (Eunice Ruhl, John Ruhl, and Nancy Ruhl)

Questions to Irma

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Bre Hale Annual Staff Report 2023

Thank you to the Ugashik Traditional Village Council and Staff for this wonderful opportunity to work with them and the tribal members. I have learned a lot within the year of working and couldn't have done so without their generous support and patience.

ARPA Phase 2: \$650.00 utility assistance – 60 applications completed and closed.

ARPA Phase 3: \$750.00 utility assistance – 58 applications completed and closed, some application still pending.

ARPA-HIP: 15 applications completed and closed, some applications still active, some pending and waiting for more paperwork to be submitted.

ARPA Treasury: FY21/FY22 Rental/Mortgage/Utility assistance: 4 applications completed.

NAHASDA: 6 applications accepted and currently working on, reviewing in-coming applications, and waiting for more paperwork to be submitted.

Working with Irma and Michael Laughlin (BBHA) for FY22 NAHASDA.

I have worked and assisted Clementine with accounts payables (FY19-FY23). I assisted Clementine with this year's election ballot mail out.

Working to complete FY19-FY21. Afterwards I'll be researching FY16-FY18.

I have assisted Betti with the audits for FY20 and FY21.

Irma has been training me since my first day of hire, thank you Irma. I am excited to see what the future has for us. We have virtual ICWA trainings to attend.

Organizing the supply room and preparing for office move out for this year in October.

General Duties

Answer and log phone calls.

Respond to emails.

Log in-coming and out-going mail.

Copy, file, print paperwork.

Tidy the office.

Questions to Bre

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8.0 New Business:

8.a. Summer Projects Update – Steven stated he wanted to make sure everyone understands the projects. Eddie was here in the spring and fixed the community center septic, he will be back to finish the interior of the Covid house and pole barn.

8.b. Hybrid Energy System Project – Larry - the 2 big projects, is the hybrid energy system and wells. Steven stated it would be great if Danny/Daniel could find the time to work on the roads and fill the potholes. He looked at the new gravel site and the screen machine is there, it looks great, maybe get a rock crusher to make smaller rocks. The fuel depot is going well, not sure if we have all of the pumping equipment, but it should be done soon.

Mike asked about the fuel depot, instead of using a pump all of the time, what about a drain instead?? Larry stated Eddie said that it is not recommended to put a hole in the duck pond because of containment.

Julie asked about the new barge landing, Larry stated he's working on it.....Mike stated we should shift focus and look at an upriver option, Julie stated that yes, we discussed upriver option.

Wes asked what is left to do on the Covid house.....Mike stated we have to tape, mud, cabinets, appliances need to be put in, if we have everything here.....hopefully, if we have all

of the parts/pieces are here, it could be completed this year. Mike stated the cabinets are cheaply made. Larry stated the inventory has not been completed.

8.c. Water & Septic Project – Larry – Larry stated he's ready to install into the connex, he is leaving on Thursday, but he's hoping the first two will be completed. One thing that came up, he had a meeting with Troy, system maintenance, discussed Troy doing maintenance on the system and the village maintenance. Also discussed having a village member do the maintenance. Steven asked if someone is here for the summer, when does it need to be done, at the beginning of the year, or end of year? Larry stated it's best to have the system run in-between. It's not good to leave the system shut down for so long.

Water and septic, he will be happy to give out a list of who is getting what – well wise. He doesn't know about the septic system, Hattie stated it's through the ANTHC. Steven stated that we discussed ARPA funding, we discussed water and septic for homes. We obligated this money and septic probably won't happen until next year.

Wesley asked about toilets, Larry purchased 1 compost, need to determine where to put it and see how it works out.

Larry stated right now, fishing is going to start, if you have requests for fuel, please put it in now, he is leaving on Thursday.

8.d. Election Results – Council:

Fred Matsuno – 38

Daniel Pingree Jr - 16

Danny commented on everyone, thanks to all. Steven also commended the staff, a lot of things are going on and staff is doing a great job. Larry is doing a lot of work out here. Thanks so much for Dollie, she's such a hard worker and she's very appreciated. Mike is a mainstay and we appreciate him.

9.0 Old Business:

9.a. Covid Isolation House – Steven - covered in Steven's report, by the time this dwelling is completed, we might not need it any longer. He's asking the council what it could be used for. We have spent approx. \$220,000 on it so far, excluding shipping.

Daniel stated, using it for housing instead of community center. Mike stated put it up for sale. Larry stated that we should charge for housing and recoup some money. Larry stated we could advertise it as a VRBO or AirB&B.

10.0 Open Forum-Tribal members

Julie asked about door prizes, Steven stated yes, it will be given out at the dinner. Mike asked about the generators and stuff and why is Art not getting a hybrid unit. Steven stated the CARES act and ARPA funding earmarked this money based on tribal membership and it's for natives only. CARES act monies were very restrictive and there were guidelines on how the money should/could be spent.

Next Meeting Annual Meeting:

June 22, 2024 at 11:00 AM Alaska Time

Meeting Concluded:

Motion to go Adjourn at 1:50 PM

1st: Fred Matsuno

2nd: Wesley Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0