

**Ugashik Traditional Village
Council Meeting
December 5, 2024**

ATTENDEES:

Fred Matsuno, President
Hattie Albecker, Vice President
John Hagen, Treasurer
Julie Gaumond, Secretary
Daniel Pingree, Jr, Member at Large

Steven Alvarez, Tribal Administrator
Betti Malagon, Finance Manager
Maurice Enright, BBEDC Liaison
Clementine Shangin, Tribal Admin. Assist.
Dolli Enright, IGAP Assistant
Irma Rhodes-King, ARPA Projects Coord.
Rochelle Lind, ARPA Admin. Assistant
Larry Carmichael, IGAP & Special Proj. Manager

From: Julie Gaumond

Date of Submittal: January 21, 2025

1.0 Call to Order by Fred Matsuno, President, at 9:07 AM Alaska Time

2.0 Council Member Roll Call by Julie Gaumond, Council Members Present: Fred Matsuno, President; Hattie Albecker, Vice President; John Hagen, Treasurer, Julie Gaumond, Secretary and Daniel Pingree, Jr., Member at Large.

Council members absent:

3.0 Staff Roll Call, by Julie Gaumond, Staff Present: Steven Alvarez, Tribal Administrator; Larry Carmichael, IGAP & Special Projects Manager; Dolli Enright, IGAP Assistant, Mike Enright, BBEDC Liaison; Clementine Shangin, Tribal Administrative Assistant; and Rochelle Lind, ARPA Admin Assistant

Staff absent: Betti Malagon, Finance Manager, Irma Rhodes-King, ARPA Projects Coordinator

4.0 Tribal Members present: Margaret Turnbow

5.0 Accept Agenda

ACTION: Motion to Accept Agenda

1st: Hattie Albecker

2nd: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

6.0 Accept Meeting Minutes

ACTION: Motion to accept Meeting Minutes from October 19, 2024

1st: Daniel Pingree, Jr.

2nd: Hattie Albecker

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

7.0 Special Guest Presentation: Maver Carey & Jim Berlin – Alaska Tribal Spectrum
Broadband in the village

8.0 Reports –

Tribal Manager/Administrator Report to Council – December 5, 2024

Grants Update:

Assistance Programs:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
 - The 2024 \$750 Utility Assistance phase 4 program began in January. To date we have provided \$43,084.54 in assistance. \$40,834.54 in payments made to utility companies (77 checks issued) and \$2,250 for UTV fuel (3 payments). A total of 60 Tribal Members have received assistance.
 - The new 2024 ARPA \$2,500 rental assistance: To date we have provided \$130,090.00 in assistance to 59 Tribal Members. A total of 95 payments have been made.
 - Housing Improvement Program – To date 34 Tribal Members have received assistance. 76 payments have been made and one to UTV for lumber. Total outgoing payments: \$308,936.22. These numbers are from last month. I will have updated numbers to you at the meeting.
- **BBEDC Block Reimbursement Requests**
 - **FY 2023 - \$22,596.68 for labor and materials for the Flying D had to be revised and resubmitted.**
 - **FY 2024 - \$10,276.00 for personnel labor costs (Manny – Mechanic work) and \$2,055.20 admin. Total: \$12,331.20**

Current balances of the open grants are as follows:

- **2020: \$5,066.40.**
 - **2021: Fully Spent**
 - **2022: \$251,781.25**
 - **2023: \$386,840.01**
 - **2024: \$249,725.48**
- **BBEDC Arctic Tern:** The final report will be submitted next week.
 - **BIA - ICWA:** Nothing new to report.
 - **EPA – IGAP:** Betti will have an update on her report.

- **BIA – ATG:** Mod #7 for contract A23AV00478 was received. This is for our third year of funding for this three-year contract in the amount of \$288,444.00. All paperwork was filled, signed and returned. It is fully executed and the funds should be ready for draw down in ASAP.
- **NAHASDA –** We are processing applications and making payments to qualified Tribal Members.
 - We have advertised unused funds for FY22 and FY23 and have started to process applications.

Projects:

- **Health Aide:** I drafted a letter of recommendation for Timothy Villar for his college application.
- **Audit –2022** audit is included in your packet. Please review for approval. Pete continues to work on 2023 audit. Betti, Clementine and I have been getting information, documents and files to Pete. **Council, please review and approve via email or we can approve next month.**
- **Flying – D Landing Craft:** Larry will have details.
 - The Flying D arrived in Seward last week and has been pulled out of the water and blocked. **Will discuss projects that need to be done on the Flying D at our workshop.**
- **Lake & Pen Grid Resiliency Funding: Nothing new to report.** Nothing to report on this. We have discussed the possibility of the following projects:
 - **Fix and/or upgrade existing generators**
 - **Install/repair batteries**
 - **Upgrade existing wind turbines**
 - **Add new batteries or upgrade existing Community Center and Equipment Bldg Hybrid system to provide power to the new equipment bldg.**
- **2024 Spring/Summer Projects: Nothing new to report.** The following projects have been discussed for implementation in 2024. Additional discussion and ideas are encouraged.
 - **Community Center:** New Carpet and flooring. Possible 2025 project
 - **New gravel site:** Conveyer belt is in the village. **Done**
 - **ARPA Hybrid Energy Systems:** Larry will have updates on the status of each.
 - **ARPA Water Improvement:** Nothing new to report. **Done**
 - **Fuel Depot:** The Following have been completed:
 - **Fuel Tank Depot Housing Unit:** A new building covering the tanks and containment has been completed. **Done**
 - Pumping Equipment has been ordered and delivered. **Done**
 - Larry will have more details on what still needs to be completed.
 - **New Equipment Bldg: The new loft has been built. - Done**
 - **Road to the Win-Ray:** This project has been tabled until 2025.
 - **Disposal work on Win-Ray:** Tabled until 2025.

- **Fuel Truck:** The new fuel truck is in the village - **Done**
- **Caribou Cabin/Covid Isolation House:** **Need an update**
- **Trencher** – Is in the village and has been utilized. **Done**
- **Purchase Rock Crusher** – No updates yet.
- **Extend Landfill:** **Done**

Staffing & General Information:

- Larry is on leave and will attend the meeting remotely.
- Dollie Enright has returned!
- Irma continues to convalesce, and we're praying and hoping for her recovery. Rochelle has visited and will have more details.

Steven Alvarez – Tribal Administrator: Submitted via email on Tuesday, December 4, 2024

Questions to Steven

? NA

Betti Malagon, Finance Manager Nov/Dec. 2024 UTV Monthly Report

Monthly Routine:

- Bi-weekly Payrolls going smoothly. Timely IRS Tax Liability Deposits completed through EFTPS.
- Accounts payable, once approved, are processed timely. Am acclimated to two payables lists: UTV and Ugashik Enterprises, LLC.

Projects:

- **Budgets to Financial P&Ls:** UTV is now at the end of fiscal year 2024 on Monday!
- **EPA-IGAP:** Need to complete October & November drawdowns 2024.
- **2023 Audit:** Pete is now working on the UTV 2023 audit. I need to check with him for the final FY22 Audit documents report.
- **Ugashik Enterprises, LLC:** Flying D Fish Tendering funds Final balance roughly \$20K still pending.

Banking:

- Key Bank General account reconciliations are currently a work in progress.
- Northrim Bank-Enterprises account reconciliations are currently a work in progress.
- Bank of America credit card reconciliations are also a work in progress.

Questions to Betti:

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december 2024 Environmental Program Update

Program Updates.

Ended 2024 Fourth quarter

- 1.1 Started the new 4 year cycle, The SF425 was submitted, amended and received
- 1.3 Going to ATCEM and AFE
- 2.3 Still Planning on going to 7 Generation this year, missed it in 2024
- 3.2 Going to the village 4 times this coming year for work on Landfill expansion
- 3.5 Furthering development of gravel pit for use in village
- 4.2 Working on Septic funds supplied by ANTHC for 2 homes
- 4.3 Working on Hybred energy systems.

hazcom and safety plans

Moved equipment into blue building for winter storage

Got the compactor back off rental from Pilot Point, good income for village

Plumbing has been put in conex for next years install **plumbing is for the fuel depot**

Village will need to have CPR refresher in 2025

solid waste management plan

BRIC grant with Bristol Environmental has been put on hold because we have not finished the Tribal Hazard Mitigation Survey. I have the survey in office. We need to fill this out.

We got funding for Nancy and Mikey's septic systems. We are now in the design phase. (no movement)

I will be working on new funding grant for Solid waste transport location using Barge landing, This would include another metal building, Hybrid system, compactor, and concrete pad.

air quality and Dust control

Fire truck drained and put away

The village road is somewhat potholed, the village needs to address this next year. Ideas????

Ongoing projects and concerns

Still waiting on the info on wells assessments and voltage conversion. (STILL)

Continued investigation on someone to shadow me this coming year so I can be more productive.

We are working on getting the Kvichak Queen sold to Randy Zimin (again).

Planning on having Electrician come out in June to wire village for hybrid power and well conversion, "all villagers with Hybrids will need to be present.

Planning on installing fencing around Land Fill in 2025

Planning on more development of the gravel pit for use in the village and use of the conveyor belt, concrete blockades

Eddie to come out and replace side panels on Fuel depot building to let in more Light.

I am looking into putting explosion proof lighting in Fuel depot.

We have got a buy it now price from DOT on the grader, we have asked for a Maintenance record on grader.

Working on AGS, EnE's next year contact and closing out this years fuel use.

Talked to Paul Leach from AGS at Expo.

While at the Marine Expo I talked to Marty about next year's contract with the potential of extending it.

At Expo I got the contacts in Seward for the repair of the fish holds.

Depending on the needed repairs of the fish hold, "structural or just recoating and replacing worn parts"

The fish holds could be very expensive!

Getting Catalyst Marine to come out and quote me on the repair of the fish holds.

I also have another company also coming out to quote fish holds.

Rebuilding both 871 engines in boat, also rebuilding front hatch beneath ramp wench

Rich Reynolds coming out to assess and give me the time frame on 871 engine repairs

Need to get the GPS tracking system repaired or replaced for next year.

Need the boat painted , zinc's replaced,

Flying D came into Seward on the 25th, it is being pulled from the water on Tuesday the 3rd.

Processing crew wages for trip home. "not cheap"

Getting Rami to pickup his skid steer and our Cat power source and bring it back to Anchorage

Putting Cat in the Conex for storage and installation next year on the boat.

Getting Flying D shrink wrapped on the 15th of the month so we can have inspection and the ability to work on the boat in the winter. I am processing the payment on this.

Talked to Pilot Point (Dan Kingsley) about renting their concrete mixer..

Looking into purchasing our own concrete mixer from Egegik. Working on Logistics of purchase.

Talked to Eddie Clark about a quote on putting a building up.

I will have BBEDC help me with grant funding for SWIFER grant

Looking into putting partial concrete into New equipment building, D6, D5, and Excavator will destroy concrete

Training & Conferences

ATCEM and AFE is coming up and we "Dolli and I " plan to attend.

Questions to Larry:

- ? Julie asked what "zincs" were, he stated, zincs are used to disintegrate the electricity.
- ? Hattie asked when Larry will be back in town, he stated Monday night.
- ? Steven stated he wants to discuss with him, "Dust Pods", and we could use it on our roads.
- ? Fred asked about the grader, the DOT gave him a price of \$21k, but then they gave him an additional price for the "wing blade", \$3k. Larry stated he requested the maintenance records. He further stated if someone else purchases it, they would need to pay for shipping, which would be expensive. We have to decide if we want to let it go to auction or "but it now". One of the hydraulics need to be repaired. Mike stated, his suggestion is let it go to auction and place a bid.
- ? Fred asked if the ram seal could be replaced or the entire ram. Mike stated if the ram is pitted, it can be repaired, if not, it would need to be replaced.
- ? Hattie asked if he could ask if we could purchase it for the original price. He said he could contact Danny Johnson and see if we could purchase for the original quote.

Clementine Shangin

Regular Duties:

- I have been working weekly A/P (UTV & Flying D)
 - Ordering supplies for the office & the village office
 - Keeping the Office Clean
 - Filing & organizing
 - Submit enrollment applications & make tribal cards as needed.
 - Help Betti when needed with audit documents.
 - Make airline reservations when needed.
 - Logging mail
- ✓ Completed the Walmart card mailout

Questions for Clementine:

- ? Steven stated the Walmart card for the elders will be distributed in January. The tribal member age of an elder for this program is 70 years old.

VILLAGE STAFF MONTHLY REPORTS – December 2024

Maurice (Mike) Enright BBEDC Liaison

Regular monthly duties:

- Check emails post when needed
- Pick up and burn garbage when Dolli was gone with the help of John

- Pump fuel for residents with the help of John
- Help Elder at his home
- Send timecards to office
- Keep community center clean
- And other office duties

Special Projects:

- John and I moved equipment in the blue building and also put camp trailer inside
- We changed oil in village generator
- Drain clinic side water
- Start equipment to keep batteries up

Questions to Mike:

? NA

Dolli Enright: IGAP Asst. & Interim Tribal Liaison (Returned from Leave on 11/27)

Regular Monthly Duties:

- I check email and post when needed.
- I keep the C-Center clean.
- I pick up the garbage and burn with weather permitting, with Mikey or John's help.
- I do the monthly visual monitoring form at the end of each month.
- I do the mail and deliver the mail when needed.
- I help Elders when needed.
- I take pictures of any concerns and any projects going on in or around the village and send to Steven.
- I call Steven Wednesdays for any updates.
- I do other tasks or projects that are assigned by the Tribal Administrator or by the Environmental Coordinator.
- And I do any other office duties when needed.

Questions to Dolli:

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ARPA Administrative Assistant Monthly Report – December 2024

- I am steadily working on ARPA HIP check requests, ARPA \$2500.00 phase 3, and ARPA \$750 phase 4 funding requests.
- I keep up with the hard copy filing and E-filing for all ARPA programs.
- I'm in correspondence with BIA/ICWA to get signed up for the next training.
- I am registered as a Notary Public, I need to order my stamp still.
- I missed a day of BIA conference but glad I attended the other two days.
- Maria Guerra with Kenaitze Indian Tribe reached out to me recently to set up a time for me to come down to Kenai to shadow their active ICWA cases.

Quyanna. Rochelle Lind-Sanchez Submitted – Wednesday, October 16, 2024

Questions for Rochelle:

- ¿ Fred asked about an open case. Steven stated sometimes they deal with impatient tribal members, there was someone who expressed their disappointment in the delay of cutting a check, but the program is going well.

9.0 Old business

9.a Flying D Status – Larry – Flying D got in to Seward last week, it's up on blocks now, propane tanks, skid steer have been dropped off at Rami's, it's getting shrink wrapped on the 15th, there will be electricity on the boat and this will be better than running a generator. 60 day contract with AGS next year, he spoke to Leah about this.

9.b. 2022 Audit Approval – Steven & Betti – Steven stated the council needs to review and if we have any questions, we can send them to Steven, he can then forward to Pete. Send your questions to Steven within the next two weeks.

9.c. Purchase of Grader from State – Larry – covered in Larry's report.

10.0 New Business:

10.a. BIA Providers Conference December – All: Steven spoke to our roads person and will have details this afternoon in our work session.

Daniel stated he also talked to the dust pod people and thought it was a good product. He spoke to Barbara Shaw regarding fuel. He also sat in on the BBNA session/s.

Julie stated she liked speaking to the vendors and the Dust Pods seem like a good product for us. Sacred Heart is something we might want to look into, it is a tribal membership card that can be used for ID. Steven will look into it in greater detail and report back to council.

10.b. Resolution 2025-03 for Tribal Enrollment – Stephan Valladolid – Steven read the resolution

MOTION TO APPROVAL TRIBAL ENROLLMENT FOR STEPHAN VALLADOLID - WITH THE CORRECTION, REMOVING "COUNCIL"

1st: John Hagen

2nd: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

10.c. Resolution 2025-04 for Tribal Enrollment – Stewart K. Valladolid - Steven read the resolution

MOTION TO APPROVAL TRIBAL ENROLLMENT FOR STEWART K. VALLADOLID, WITH THE CORRECTION, REMOVING "COUNCIL"

1st: Hattie Albecker

2nd: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

10.c. Resolution 2025-05 for Tribal Enrollment – Jared Kosbruk - Steven read the resolution

MOTION TO APPROVAL TRIBAL ENROLLMENT FOR JARED KOSBRUK WITH THE CORRECTION, REMOVING “COUNCIL”

1st: Daniel Pingree, Jr.

2nd: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

10.d. Resolution 2025-06 for Tribal Enrollment – Zuko Gransbury - Steven read the resolution

MOTION TO APPROVAL TRIBAL ENROLLMENT FOR ZUKO GRANSBURY WITH THE CORRECTION, REMOVING “COUNCIL”

1st: John Hagen

2nd: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

10.f. **BBEDC report – Hattie** – she attended the annual meeting on Monday and Tuesday, BBEDC retained officers and executive committees.

The block grant will be \$600k for this year and in 2026 it will be no less than \$700k. Small amount of money to come back on the investment for crab. Small season last year and another small season this year. She explained no programs were cut, but the funding was reduced for some programs.

11. Open forum: Margaret asked when the annual meeting minutes will be placed on the website, Steven stated they need to be reviewed and approved. Margaret also asked about Walmart card for elders, Steven stated there will be Walmart cards distributed to elders (tribal members 70 years old and older) in January.

Next Mtg: Thursday, January 23, 2025, at 9:00 AM – Zoom meeting

12. Executive Session – Not needed

MOTION to adjourn at 11:40 AM

1st: Hattie Albecker

2nd: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

Adjourned at 11:40 AM Alaska time