

**Ugashik Traditional Village
Council Meeting
October 27, 2023**

ATTENDEES:

Hattie Albecker, President
Fred Matsuno, Vice President
Wesley Matsuno, Treasurer
Julie Gaumond, Secretary

Steven Alvarez, Tribal Administrator
Betti Malagon, Finance Manager
Maurice Enright, BBEDC Liaison
Clementine Shangin, Tribal Admin. Assist.
Dolli Enright, IGAP Assistant
Irma Rhodes-King, ARPA Projects Coord.

From: Julie Gaumond

Date of Submittal: November 1, 2023

1.0 Call to Order by Hattie Albecker, President, 9:32 AM at Alaska Time

2.0 Council Member Roll Call by Julie Gaumond, Council Members Present: Hattie Albecker, President; Fred Matsuno, Vice President; Wesley Matsuno, Treasurer and Julie Gaumond, Secretary.

Council members absent: Stephanie Rosario, Member at Large.

3.0 Staff Roll Call, by Julie Gaumond, Staff Present: Steven Alvarez, Tribal Administrator; Betti Malagon, Finance Manager; Maurice Enright, BBEDC Liaison; Dolli Enright, IGAP Assistant, Clementine Shangin, Tribal Administrative Assistant and Irma Rhodes-King, ARPA Projects Coord.

Staff absent: Larry Carmichael, Environmental Coord. – on leave

4.0 Tribal Members present: Margret Turnbow, Eileen James, John Hagen, Nancy Flensburg and Tom Enright.

5.0 Accept Agenda

ACTION: Motion to Accept Agenda

1st: Wesley Matsuno

2nd: Julie Gaumond

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

6.0 Accept Meeting Minutes from August 25, 2023, and September 22, 2023

ACTION: Motion to Accept Meeting Minutes from August 25, 2023, and September 22, 2023

1st: Fred Matsuno

2nd: Wesley Matsuno

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

7.0 Special Guest Presentation: None

8.0 Reports –

Tribal Manager/Administrator Report to Council – October 27, 2023

Grants Update:

Assistance Programs:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
 - \$750 new Utility Assistance funding continues. 61 Tribal Members have received assistance (57 direct utility payments, 4 purchased UTV fuel. Total expended: \$46,628.39 which includes disbursements, purchase of UTV fuel and obligated funds.
 - ARPA rental assistance (continuation of the CARES-Act rental assistance program): \$6,543.85 CARES-Act funds are obligated, \$8,418.75 ARPA funds expended, 5 tribal members helped.
 - Housing Improvement Program - To date 31 Tribal Members have received assistance. 59 payments have been made and one to UTV lumber. Total outgoing payments: \$264,992.03.
- **BBEDC Block Grant:**
 - **2018** – Payment request in the amount of \$12,888.787 for freight costs for materials associated (overhead doors) for both the Cannery and New Equipment Bldgs. was submitted. Also included in the request was reimbursement for some of Manny's contract work as a mechanic and admin costs. This grant is fully spent.
 - **2020:** A payment request in the amount of \$19,603.20 was submitted. This was for the overhead doors and associated materials for the Cannery Bldg. and new Equipment Bldg. \$16,336.00 for the materials and \$3,267.20 was for admin. Remaining balance: \$85,343.35. I will be amending the line item balances so I can submit partial payment towards the new Equipment Bldg. materials cost. I plan to have this grant spent down by the end of the calendar year.
 - **2021:** I am amending this grant and will be submitting a partial payment request for the materials for the new Equipment Bldg. Total material costs for that were: \$115,468.00. Current balance of 2021 CBG is \$126,340.00
 - **2022:** I am working on submitting a payment request in the amount of: \$\$89,050.00 for work done by Eddie Clark last summer. The current balance of 2022 CBG is \$474,079.60.
 - **2023:** The direct payment request from BBEDC to CEC Enterprises for the 50% deposit on costs for constructing the new equipment building in the amount of \$105,600 was paid. Paperwork and backup documents for the remaining balance of \$94,625 was submitted the week after the project was completed. We received \$40,045 for admin. Current balance is \$485,930.00
- **BBEDC – Arctic Tern** Of the \$6,000 we received in June, \$5,380.52 has been spent. I will finish the final report to BBEDC by the end of next week.

- **BIA - ICWA:** Budget for the \$3,484 supplemental funding for Child Protection and Domestic Violence Prevention is being reviewed by our grant officer. Most of that funding will be for training and education workshops by STAR – Alaska, as well as travel costs for Council members and staff to attend the training.
- **EPA – IGAP:** September payroll and expenses are on hold until we can get Betti set up with an ID-Me account. ASAP is requiring this now and there have been some issues with getting this initiated. *Because of online security measures this has been difficult and they are working on it.*
- **BIA – ATG:** Nothing new to report
- **BIA Roads –** As you are aware, our previous Finance Manager did not submit the quarterly finance reports with BIA – Transportation. I met with our grant officer Karen Mighell and was able to get several of our reports completed and submitted. Here is where we are with this:
 - Our **607 Planning** contract is up to date. This is an old contract and has been fully spent. Final paperwork will be submitted to get this grant closed.
 - The last report submitted for our **606 Maintenance** contract (another older contract) by our previous finance manager was incorrect and needs to be corrected. There is still about \$35K left in this contract. I am working on the correction.
 - Our **605 Construction** contract is close to being up to date. We have approximately \$450K in this contract.
 - Our current Maintenance contract (944) has about \$980K in it. *If we want to resurface roads, we can draw upon this funding.*
 - We have about \$425K in our current FY23 contract that needs to get budgeted. This can go into any of the three areas currently open: Planning, Maintenance, and Construction.

I will be working on this throughout the next month to get everything up to date so when we meet on November 30th, we can decide how much of the FY23 funding will go into Planning, Maintenance and/or Construction.

- **NAHASDA –** we are currently accepting and making payments for a second round of applications for FY21 funding. We received from BBHA a reimbursement in the amount of \$4,088.00 for the expenses we incurred in the last fiscal quarter. We will spend down FY21 funds before opening FY22 funding.

Projects:

- **Audit –** Pete is currently working with Betti and me on the 2021 audit. He and Betti have uploaded and transferred data into the new accounting system. *Have been utilizing this system for the past month, 2 payrolls and 3 APs.*

- **Flying – D Landing Craft:** Larry will have details.
 - The Flying D is currently on lease. Allen is in Naknek and will be delivering the trailer, and Mike's connex in the next 3-4 days. He'll be picking up the drill rig, air compressor and the 5-ton boat crane that Paul and Lacey gave to us. He is planning on coming back to Seward within the next few weeks. He is planning on finishing the Chignik Lake contract while on his way home. **Clear weather window for the next 10 – 12 days.**
 - We received a first payment from AGS in the amount of \$100,000.00 We are waiting for the final accounting and final payment. We're having a small debate regarding who should be paying for the fuel while the boat is on the tendering contract. **In the past, per Allen AGS covered the fuel, and now they have put the fuel on our account. AGS is balking on paying for the fuel.** Larry, Allen, and Paul Leach (AGS) are in discussions about this. We should be receiving somewhere between \$71,000 - \$93,000. This is contingent on who is responsible for the fuel costs while the boat is on tender contract.

- **DOT – Airstrip:** There have been a couple of conversations with Floyd Wilson at the DOT. His operator from King Salmon should be coming out to the village in the next month to work on recrowning the airstrip. Larry will have more details to me by tomorrow (Thursday) morning. **Steven does not have more details at this time.**

- **2023 Spring/Summer Projects:** The following projects have been worked on, are in process, or have been tabled to 2024. Both Larry and I can discuss each of these further during the meeting. (Blue font: project pending – Red font: project is in process or has been done)
 - **Community Center Sceptic:** Eddie Clark worked on this, and all work has been completed.
 - **New gravel site:** Has been in use this past summer. Mike and John delivered gravel to village residents throughout the summer.
 - **ARPA Hybrid Energy Systems:** Larry has completed the first three systems: Wesley's, Nancy's, and John Ruhl's. John Ruhl's is fully operational and was completed by Larry. Due to John's health needs, this system needed to be completed right away. Nancy's and Wesley's are on hold while Wesley does his research and formulates his plan for connecting the system to the home. **Wesley plans to do this this Spring.**
 - **ARPA Water Improvement:** Johnny was in the village and started digging wells. The following work was completed:
 - 12 wells were dug, including the Covid House and Community Center.
 - The community center well needs new power.
 - Pump setups for Julie, John Ruhl and Tim were completed, but they still need to get converted to 120.
 - Missing one pump for Bo's old home.
 - **Fuel Depot:** The Following was accomplished or put on hold until next spring:
 - Get connex placed.

- Have all pumping equipment and materials procured and in the village.
- Fence posts have been installed. I have included a picture in your packet of materials.
- Fencing needs to be installed.
- Larry would like to rearrange the smaller tanks.
- **New Equipment Bldg.:** Eddie has completed erecting the new Equipment Bldg. I have included pictures in your packet.
- **Road to the Win-Ray:** This project has been tabled until 2024.
- **Disposal work on Win-Ray:** Tabled until 2024.
- **Fuel Truck Repair:** Fuel truck is working and is being used to deliver fuel to residents as needed. We need to order new tires.
- **Caribou Cabin/Covid Isolation House:** Eddie's crew worked on this. It is still not complete.

Staffing & General Information:

- Mike was on leave from September 5 – October 13th. He is back in the office now.
- Dollie took an emergency leave last week as a close friend is in her last days.
- Larry is currently on leave and will return November 13th.

Steven Alvarez – Tribal Administrator: Submitted via email on Wednesday, October 25, 2023

Questions to Steven

- ☐ Fred asked what was still missing from the Covid house. Steven stated he wasn't sure; he doesn't have details. Mike stated cabinets hung, interior doors, trim. Steven stated it needs the generator and fuel tank. Steven is unclear if the village has all materials to be completed. Maybe Eddie knows what material is missing, Steven will check and report back. Hattie stated, she didn't go into the Covid house, but she believes everything is there, but one piece under the soffit. Mike stated that piece came into the village. Hattie stated that they had to warm up the building so they could mud and paint. Some of the cabinets had to be rebuilt.
- ☐ Fred asked for an update on Broadband/Starlink. Steven stated it's on the agenda. Steven stated he received an email this morning from the consortium, an update and he will give an update later in the meeting. BBNA, update and he hasn't heard back on the paperwork he submitted.
- ☐ Fred asked what are the plans for the 5-ton crane? Steven states they will remove the smaller crane and install it on the boat so that it's easier to unload and load heavier freight. Serviced/maintenance and installed spring.
- ☐ Julie asked about personalized air monitors and if that is still something we were still planning on sending out to tribal members. Steven apologized and will get on it, it had fallen off his radar.
- ☐ Julie asked about Stephanie working in the office. Steven stated she did get some training and put in some hours. Irma works less than 20 hours per week and sometimes works over the weekend. The workload hasn't been as demanding, but if we do any more assistance plans, we will probably need to have someone come in to assist.
- ☐ Wesley commented, ARPA water improvements, it was noted that the pumps needed to be upgraded/converted to 120, John and Tim don't need to be converted.

- ☐ Fred asked when is the BBHAC rep to be replaced. Steven will need to go back and look at email correspondence to give a definitive answer. Danny was in a 3-year posting and not sure where he is in that post.
- ☐ Fred questioned, have he heard anything about fish and game test fisherman housing. Does Steven have Brian Bennet's number, can you please call him and see if he has made any arrangements to house them? Dennis/Beth are not renewing their contract and fish and game are looking for new housing.....Brian might be a possible resource for this, Fred mentioned this to him.

Betti Malagon, Finance Manager

FY24 October 2023 UTV Monthly Report

Monthly Routine:

- Completed 2 Bi-weekly Payrolls on new AccuFund Software. Timely IRS Tax Liability Deposits completed through EFTPS.
- Completed 10/4, 10/12 & 10/20/2023 accounts payable during Training on AccuFund.

Projects:

- **EPA-IGAP:** September drawdown incomplete. Still finalizing EOFY 2023 accruals.
- **ASAP via ID.me:** Unable to Access ASAP.gov due to ID.me issues. I'd been working with the help via email and chat, unsuccessfully. Need to get a representative on the line to delete Ugashik's ID.me and add to my initial ID.me (set-up 2021-personal email). Cannot have 2 ID.me accounts; need to add finance@ugashikvillage.com as my primary to my personal account.
- **2021 Audit:** Pete's working on FY21 audit in between his other clients and training me on the AccuFund software.
- **AccuFund:** Pete has uploaded what he's pulled from QB's history; we are still find tuning the Chart of Accounts and Fund Classifications. If I don't see the necessary accounts, sub-accounts or fund classifications, Pete needs to add these as we work through current transactions. **Payroll:** Payroll went smoothly for direct deposit 10/13 & 10/27, 2023, Pete had to correct the Annual and Sick accruals, which are now accurate and pay stubs were reprinted for distribution. I verified the year-to-date figures: Gross, net, all taxes.
- **AccuFund Training:** Pete will be on the phone and on remote access viewing my screen when it's time for Payroll, Accounts Payable, Cash Management, etc. until I'm comfortable maneuvering through weekly/monthly tasks with AccuFund.
- **P&L's by Class:** Finalizing EOFY 2023 continues: UTV has outstanding payables for the Flying D and other stragglers as they come in. These need to be posted to FY23 bills payable (i.e., accruals).

Banking:

- Key Bank General account Sept. 2023 reconciliation is complete, QB's check book is up to date through Sept. 30, 2023. October will be reconciled after the end of the month while in training with Pete on AccuFund.
- Bank of America credit card reconciliation was completed through Sept. 24, 2023, statement. I have viewed the activity from 9/25 – 9/30/2023 and posted CC charges for EOFY 2023. A statement on Oct. 24, 2023 will be printed the 25th or 26th, will present to Clem for vendor PR completion.

Questions to Betti:

- ? Wesley asked what "ASAP" stood for, it was in Steven and Betti's report. Betti stated it's the government fund where they draw down some of the grants. Betti doesn't know what the acronym stands for, Wesley stated, Automated Standard Application for Payment. Wesley asks that when they note a acronym to please state what it stands for.

October 2023- Environmental Program Update – *Steven read Larry's report*

Larry Carmichael Environmental Program Coordinator

Program Updates.

- 1.1,1.2, 1.4 Standard draw downs back in effect
- 3.2 Traveled to village this June, July and August and Sept to start working on Landfill
- 3.5 Victoria Briggs says she has someone move the boat...I have minimal confidence in the statement.
- 4.1 Wells have been installed, needing Electrician to change wells from 220 to 120
- 4.1 3 Hybrid systems in place, 1 working. Electrician to finish wiring to get started.
- 4.1 Installed Loom "covering for exposed wire" on 2 of 3 Hybrid system.. This increases life span of wire

hazcom and safety plans

Expanded landfill is complete, balance of material should have been moved.

Fuel Depot secondary containment is done, repositioned conex, I have put down posts on 3 sides. We need more posts to put up wire fence.

The Fuel depot measurements have be taken and I am changing plumbing, and reordering parts.

solid waste management plan

IBRIC funding for Bristol Environmental to do HMP for village. Meeting on December 1st to clarify direction

Sending in BRIC 2nd and 3rd quarter paperwork...Nothing spent so far

Cy A. Two Elk, Project Manager II for Sewage project in village has been replace by Joyell Acuna. Hoping for funding for the village.

air quality and Dust control

Late fall, no dust concerns.

This year has been very wet and dust control had not been an issue.

Ongoing projects and concerns

Spence Gates from DOT is coming out in October for landing strip inspection. We are making plans for him to stay 1 day and recrown the runway. Sounds like a smoking deal..

Also we are hoping to have him supply new wind sock for runway and talk about extending our runway another 1500 feet.

The tentative timeline in village will change as conex's for Highbreds come available, Looks like 4 will come in next year.

Allen to deliver trailer and Mikey's conex the week of the October 23rd , weather permitting

Allen to pickup propane for refill from village, crane, drill rig and air compressor for delivery to Seward

I did not install Nancy's pit less and water line at the Community Center. She did not want me too, and possible disabling of existing well at Community center

Multiple problems with water line install in the village. John, Danny and Daniel have buried the power lines and refilled trenches.

We have an issue with the new soft start water pumps... we need to rewire for 120 volt not 230 volt.. working on getting this done

Electrician can change out 240 to 120 in village. We just need to commit to a date available.

We can purchase Victoria Briggs Block 8 lot 3 for \$40k. Yes, No, Maybe.. see below

Justin is interested in purchasing or leasing a lot!!! Need to help him out !!!!

Justin is considering purchasing Victoria Briggs property.. Block 8 lot 3

I secured a title company to do forensic research on Jerrod Cross property. Abstract, liens and chain of liens. This will allow us to purchase this property from the Financial institution. Kyle Bateman, kyle@batemans.org , Ridgeline Capital 801-360-5953. Kyle Bateman is working with Jerrod Cross to secure us an option to purchase.

Our lawyer has reviewed existing paperwork and at this time "Kyle bateman" does not have a signed court order on Jerrod Cross property.. Kyle is to get back to me with signed court order from his attorney. **Steven stated we have engaged another lawyer at our law firm and they are reviewing this info and the other info.**

Bo Pingree well has been put down, I put in pitless in late August, NO pump was purchased. .

Training & Conferences

BIA conference coming up.

Questions to Larry:

? Fred asked what was the name of our new attorney? Steven stated, "Richard D. Monkman".

Clementine Shangin – Tribal Administrative Assistant

Regular Duties:

- I have been working weekly A/P.
- Ordering supplies for the office & the village office.
- Keeping the Office Clean.
- Filing & organizing.
- Submit enrollment applications & make tribal cards as needed.
- Help Betti when needed with audit documents.
- Make airline reservations when needed.
- Logging mail.

Questions for Clementine:

?

COUNCIL REPORT OCTOBER 2023 – IRMA RHODES-KING, ARPA ADMIN

General Admin Highlights:

First of all, I want to extend my thanks again for my new Samsung cellphone. I will be going this week to AT&T to transfer from my old phone to the new phone.

Secondly, I would like to say thanks to Betti for putting together a new office chair for my desk & thanks to Clementine for stepping up and covering extra Admin duties as I am not yet able to be in office 5 days a week.

Third is that UTV FY24 fiscal year started on October 1, 2023 and I have begun pulling the grant files. Thanks to Stephanie for starting to pull the vendor files. I am waiting until we got in some more banker boxes in the correct box size for vendor files to start filing them.

General ARPA: I have been working from home this week and have sent all the ARPA updates for the assistance programs to Steven. He will update those programs with the Council in his report.

Nahasda FY21 Highlights: The fy21 Nahasda grant of \$ 34,041.00 will have to be re- budgeted around mid- November and re- submitted to BBHA because all the funds have to be expended by December 31, 2023 or BBHA will reclaim any funds left back to BBHA. I will be working with Steven on this.Total expended so far this year is \$ 15,979.00 and the yearly breakdown by category of Rental Vouchers & Admin is as follows:

- Total rental checks expended: \$ 15,139.00 in 19 check payments and 6 Tribal members helped.
- Total Admin expended: \$840.00.

For the same yearly breakdown of 15,979.00 by each quarter is as follows:

- In Quarter 1 (Jan- March 2023), no funds expended. Only a status report sent in.
- In Quarter 2 (April -June) total of \$9240.00 expended (\$8400.00 rental vouchers & \$840.00 Admin wages). Status report & the reimbursement for \$ 9240.00 has been received from BBHA.
- In Quarter 3 (July - Sept) a total of \$4088.00 expended in rental vouchers only. Status report & reimbursement for \$4088.00 has been received from BBHA.
- In Quarter 4 (Oct- Dec 2023) as of 10.24.23 a total of \$ 2651.00 expended, all in Rental Vouchers. The Q4 status & draw is due before January 15, 2024.

Irma stated that there has not been a lot of people inquiring, years past up to 12 tribal members, but she thinks that because there is so much paperwork, tribal members are not sending in all necessary paperwork.

Thanks, Irma

- ? Hattie asked what type of balance in 2021 that needs to be spent down by EOY? Steven stated he thinks it's just under \$19,000.
- ? Julie asked what was the income limit? Irma didn't know, but she will check and Julie will put it on the website.

VILLAGE STAFF MONTHLY REPORTS – October 2023

BBEDC Liaison: (On Leave through 10/13/23)

- Check emails post when needed.
- Help elder at his home.
- Clean community center
- Send in time cards
- And other office duties
- Was a short month for me just got back from vacation.

Questions to Mike:

- ? Fred asked who was the elder? Mike stated, John.

IGAP Assistant

Regular Monthly Duties:

- I check email and post when needed.
- I keep the C-Center clean.
- I pick up the garbage and with the weather permitting, burn with Mikey's help.
- I do the monthly visual monitoring form at the end of each month.
- I do the mail and deliver the mail when needed.
- I take pictures of residents' homes and property when asked to do so.
- I call Steven Wednesdays for any updates.
- I do other tasks or projects that are assigned by the Tribal Administrator or by the Environmental Coordinator.
- And I do any other office duties when needed.

SPECIAL PROJECTS AND DUTES:

While Mikey is on vacation, I do the Liaison job about 3 hours a day doing

- Timecards
- Post emails when needed
- Help elders if needed
- Take pictures for Eddie of the work being done
- I attend the Liaison zoom meeting each month.
- And other office duties.

Dolli Enright: IGAP Assistant & Interim Tribal Liaison

Questions to Dolli:

- ? Nancy stated she's thankful for Dolli for delivering her mail!
- ? Fred asked about the pumpkin? She stated she's going to share with other residents!

9.0 Old Business:

9.a Lot Lease Document (Steven) – given to lawyer for review and lawyer has questions....they responded and he will come back with recommendations. More info to come.

9.b. BBNA – Starlink Funding (Steven) – Steven got in touch with “Calvin” and he has not heard back about the paperwork they have submitted. He will follow up again today. The information he does have states that **one** residence can receive reimbursement in the amount of \$468 for their Starlink set up and the tribe would receive \$2,500 for reimbursement for the set up. That's how the program works. Not every resident can receive reimbursement, only one resident and the tribe. Steven stated the bulk of the money is for tribal expenses. Fred stated we would probably have to do another drawing.

Steven stated the broadband, there are two avenues. Alaska Tribal Spectrum, where we need to set up a “tribal library” and this will allow the tribe to receive ongoing internet expenses. He explained we just need a spot in a building for the tribal library. Paperwork has been filled out and been submitted and will qualify us for yearly funding for internet expenses. The other avenue is the other consortium and Deer Stone Consulting, an email was sent to him this morning and he will forward it to the council later today.

There is still \$500,000 in broadband funding as part of the consortium with Alaska Tribal Spectrum and he doesn't have an update now but will give an update in the next couple of days, the money is still in the pipeline and we are in the consortium.

9.c. Eddie Clark – New Equipment Building (Steven) – he sent out the pictures of the building, it looks great, Eddie also helped create the road into the building area and the equipment has been moved into it. One of the things we need to talk about is what to do with it next. Insulation, power source, flooring (part/all) take into consideration heavy equipment on tracks, that equipment should be on dirt so the tracks don't tear up the concrete. It's a great building, Eddie and his crew did a good job, John, Danny and Daniel assisted. He sent pictures to Alice, the building went up quickly. Steven will send Julie pictures to post to the website.

10.0 New Business:

10.a – BIA Providers Conference, November 28 – 30 – Travel, etc. – Reminder conference is coming up, attend meeting and work session.

Julie asked Clementine if she could register her for the conference or if she should register herself? Clementine said she already registered folks and she will send out the information. Thank you, Clementine!!

10.b. – Work Session, November 30 (UTV) & December 1 (Bristol Environmental)

The work session will be November 30th and we will begin at 8:30 AM. We can use the conference room on Thursday, November 30th and we will meet Bristol Environmental. Steven will check to see if we can stay and continue our work session conversation if we don't complete everything on November 30th.

10.c. 2024 Block Grant Projects (Document included in packet)

Here are some ideas for review and possible discussion for infrastructure projects utilizing 2024 BBEDC Block Grant funding. This is an open document that is for the purpose of discussing ideas and needs the village has.

- New Equipment Bldg. Insulation and Flooring (partial flooring)
- Covering the Fuel Tank Depot
- New Tires for the Fuel Truck
- Rock Crusher for making gravel to resurface the roads
- Road development for better river access **Ice Road**
- Barge Landing Improvements to address the mud
- Win-Ray Disposal
- Flying D improvements

Hattie requested for all to jot down our ideas and bring them up at the work session.

Fred asked if Steven/Larry has received a wish list from Allen for Flying D improvements? Steven stated no, not yet, but this should be on Larry's radar.

Wesley asked if the Kvichak Queen and BIA Roads were on the workshop agenda. Steven stated yes, they can be. We will do what we have done in the past and discuss what we will do with the funding.

Fred stated we also talked about building a new road above the airport for river access for the fisherman. Steven stated we have a construction contract approximately \$500,000, survey, civil engineer, plans, etc. Fred and Julie stated that nothing has been done yet – contract.

10.e. UTV Gravel Policies – Steven is creating a policy, mirroring APC document/policy. We could use this document to record how much gravel we are taking from our gravel pit and what it was used for. He's hoping to get it finished, but other tasks have been taking longer

than anticipated. He wants to show how much has been used and to what project---for record keeping.

Wesley requested when he's finished with the policy can he send it to the council for review? Steven stated absolutely. Council can review and discuss.

11. Open forum

Margaret asked how many members UTV? Steven stated 178.

Nancy Flensburg asked if BBEDC is helping with energy and fuel? She stated since her hybrid energy system is not yet functional, she needs help. Steven stated we set aside \$2,000 under block grant to help watershed resident with fuel. Steven stated when she buys fuel, UTV will pay for that fuel from the BBEDC funding, up to \$2,000 and we have also been paying for some of the fuel from ARPA, through utility or rental assistance. Irma has been keeping tabs on this and believes that for you and John, money still obligated that they can use to purchase fuel. Before ARPA you had the \$2,000 and now with ARPA the CARES act, there has been additional funding. Steven stated he can sit down with Irma to see what she has used and what is still owed. She stated that since she doesn't have her hybrid set up and is needing fuel. She also asked for a newsletter?? Steven stated that there has been a lot of projects on his plate and a newsletter has been set aside....maybe in the Spring or Winter.

Hattie welcomed Tom Enright and John Hagen to the meeting, they are our newer tribal members. Tom introduced himself, he is in Colorado, and worked for Department of Defense for 27 years in cyber security. Recently retired from air force reserves and still a contractor for the government in Colorado. He was born and raised in Anchorage, but unfortunately hasn't been back in a few years. Nancy stated she knew his dad and he was a wonderful person and commented, welcome to the tribe.

Next Mtg: November 30, 2023, 8:30 AM AT Anchorage office

12. Executive Session at 11:22 AM

Motion to go into Executive Session

1st : Wesley Matsuno

2nd: Fred Matsuno

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

Motion to go come out of Executive Session at 12:58 PM AT

1st : Wesley Matsuno

2nd: Fred Matsuno

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

Motion to go Adjourn 12:58 PM AT

1st : Fred Matsuno

2nd: Wesley Matsuno

Motion passed: Yes: 4; No: 0; Abstain: 0; Absent: 1

Meeting concluded at 12:58 PM Alaska Time