
Ugashik Traditional Village Council Meeting

ATTENDEES:

April 18 2017

Fred Matsuno, President	Irma Rhodes King, ICWA Worker
Hattie Albecker, Vice President	Nicole Johnson, IGAP Coordinator
Daniel Pingree Sr, Treasurer	Dolli Kinslow, IGAP Assistant
Daniel Pingree Jr, Secretary	Katie Payton, Contract Staff
Julie Gaumond, Member at Large	Bill Albecker
Steven Alvarez, Tribal Administrator	Tim Enright
Clementine Shangin, Administrative Assistant	Jim Enright
Mike Enright, BBEDC Liaison	Art Woinowsky

FROM: Daniel Pingree Jr, UTV Secretary

DATE of SUBMITTAL: May 22th 2017

Call to Order: 2:00 p.m. Alaska Standard Time (AST)

Roll Call: Fred Matsuno, President; Hattie Albecker, Vice President; Daniel Pingree Sr, Treasurer; Daniel Pingree Jr, Secretary; Julie Gaumond, Member at Large

Accept Agenda:

1st: Daniel Pingree Jr.

2nd: Hatti Albecker

Motion passed: Yes: 5 No: 0 Abstain: 0

Accept Minutes- March 17 2017

1st:

2nd:

Motion passed: Yes: 5 No: 0 Abstain: 0

Reports:

Discussion on the following issues:

A. Steven Alvarez – Managers Report

-Season Hire grant application was submitted. As soon as I hear back from BBEDC, I will alert Mike who will post the position opening in the Community Center.

-Currently working on the BBEDC Arctic Tern grant proposal.

-Internet upgrades for the Village -William Johnson from Hughes Net will be on hand at the Council meeting to present his proposal and answer any questions.

-Troy Hardwick will be in attendance at the Council meeting to present his Renewable Energy proposal and answer any questions.

-We have been in dialogue with Michael Kuca with the Office of Indian Energy (DOE) regarding getting technical assistance on drafting an updated Strategic Energy Plan. Initial discussion have centered on them coming to Ugashik in July two days before our Annual meeting and giving a workshop.

-The new computer for the Community Center was purchased and mailed to the Village. Nicole set it up here, created instructions on how to get it up and running in the Community Center. Each cord and input has been color coded so the set up there should be very easy.

-I communicated with Mark Swensen from HDL Engineering and he is working on a proposal for us to consider his firm creating a Letter Report for us for a possible Fuel Tank Farm. Just a reminder that this report is necessary for us to be considered to be placed AEA's priority list. The cost for a letter report is approximately \$25,000- \$30,000. I am also expecting to hear from Karl Hulse of CRW Engineering Group. As I mentioned last month, I would recommend to the Council that we budget this activity in what will be the 2017 BBEDC Block Grant. We have not yet discussed this grant yet. It is open and ready for application proposals.

-The down payment for the purchase from PALFINGER Marine Cranes in the amount of \$13,632 has been completed. Key Bank sent the needed paperwork for international wire transfer.

-Fuel – I have heard back from Mike Poston of Vitus. The trip is scheduled for the end of May. They will send us a quote by the end of this week. Costs for this year are:

\$4.20 for #2

\$4.59 for #1

\$5.00 for gas

-I also did speak with Casey Dschaak of the AK Division of Community and Regional Affairs who has a Fuel Watch program. I have a call with her scheduled for tomorrow morning and will have more to report by the meeting time.

-Space was booked for shipping the materials for re-tinning the cannery building has been booked on Alaska Marine Lines Voyage W7009. Dennis is facilitating the delivery of everything to the Seattle dock by May 5th.

-Francine Fast Horse from the BIA is sending me the details of the process we need to go through in order to sell the crane they gave us. As soon as I receive that, I will forward it on to you for review.

-Clementine will have an update on the headstones for the Cemetery.

-We have a resolution to re-new the airport lease with the DOT on the agenda. I sent out pertinent documents in the Council meeting packet.

-Contracts for David Berry for both Lead Carpenter and Ice Machine Operator have been drafted. I am waiting to hear from him to address some details and will send them out to him as soon as he and I can speak.

B. Nicole Johnson – IGAP Report

-On March 28th, I emailed the council regarding the oil spill response training. I wanted to remind the council of this training and determine if there was anything else needed from me

-The training is scheduled to be in Dillingham June 6th – 8th. I think this would be a good opportunity for two or three residents in the village to receive this training if there is room in the budget. As the training does not cover transportation, lodging or per diem

-I have attached a copy of the application form. Applications are due by May 12, 2017. We can fill out just one application for Ugashik if we are going to be attending. And then forward a list of the participants and if they are willing to share a room, so they can go ahead and reserve them

-Dolli attended the BBNA Multi-Hazards Mitigation Planning call on April 3rd, I was unable to attend as I was at a different training. Dolli reported that they covered the information in the first three chapters of the planning notebook: Tribal Planning Area, Risk

Assessment, and Identifying Hazards. She has a copy of this in the village office for public review and comment

-She informed me that it was very clear that there needs to be planning started to deal with emergency situations in the village. As I mentioned in my last report, I feel it would be important to the council and other stakeholders to work together to complete the SCERP (Small Community Emergency Response Plan), through the State of Alaska. I would recommend that a meeting be held sometime around the annual meeting with all interested parties to complete this. It is a 16-page document that is completed with the information then forwarded to the state where the final document is assembled. I can provide copies of the planning document via email or paper copy beforehand for everyone to review. If the village chooses not to go in this direction I recommend that they still set aside times to draw up these response plans on their own

-For tribal members that do not reside in the village, I have a copy of the hazards mitigation planning notebook in the Anchorage Office as well. I will continue to work with Dolli and Daniel on this project to provide whatever technical assistance they need. I will also assist in the drafting and editing of the final plan so it meets FEMA requirements to receive approval

-We received our ranking from the ADEC. Ugashik's additional upland area soil testing was initially ranked 5th for projects SFY18. The letter states that current ranking is not a guarantee of funding, and that final project selection will be made based on funding allocation from the EPA, EPA project approval and final determination by the state DEC. They intend to make final notification by May 15, 2017

-I am currently working on drafting a report for the council detailing all the information that I have been able to gather regarding the Winray. This report will include jurisdictional, permitting and removal information. I have not been able to complete this yet as I have yet to receive responses from several agencies that I have reached out to regarding the vessel. I will continue to follow-up with these individuals and agencies. Once I have received the information I will finalize a report for your review

-I completed and submitted the EPA- GAP quarterly report on April 14th via GAPOnline. There is a print copy of this report available in the Anchorage GAP office or via pdf if you would like to review it

-I drafted letters to Alaska Senators and Congressmen in support of the Essential Air Service. I forwarded a copy of this letter to the village where 7 village residents signed copies. I then mailed copies of these signed letters to the representatives. I have additional copies of this letter, both hard copy and digital, for any person who wishes a copy. I can also supply the mailing address to those who are interested

-Dolli has been completing the monthly landfill inspection. She informed me that there was not a lock on the gate and the old one could not be located. I have purchased a new lock and this will be shipped with the landfill paperwork to the village. Since the landfill will be locked when the operator is not there, which is a requirement of our permit, a bear resistant dumpsters will be placed outside the gate. Another will be placed in the village for residents to dispose of their garbage in

-She has also been able to recover and hang up the signage at the landfill, some of which were buried in the snow and have only now been able to be located. Additionally, she informed me that there is standing water in the landfill. When conditions have improved, there will be arrangements made to bring the landfill back to the design specifications

-Dolli is currently assisting me with planning assistance for Energy Efficiency Retrofit small grant we received the AHFC. She is also monitoring and maintaining our time-lapse camera

-This online course through ITEP provided a basic understanding of Rural Alaska Landfill Administration. It mainly focused on ensuring compliance with all state and EPA regulations regarding the operation of Class III landfills. There were modules that discussed how to develop sustainable landfill practices through permitting, education and outreach, training, and recycling and backhaul

-They addressed what records need to be kept at various locations. It was through this training I learned that by not having the current permit and application, integrated waste management plan, monthly visual inspection reports, and training certifications onsite (in the village office) we were not in compliance. Thus, I assembled a notebook to be kept in the village office that contains all the required information. I have a copy of the same files in the Anchorage office for reference.

-I have set Dolli up in the ITEP system so that she will be able to complete this training course also. To save on internet usage I have downloaded all the videos to a flash drive, which was mailed with the landfill document binder to her. I would encourage anyone who is interested in any of this information to consider watching some of the videos on that drive

-I attended the Fundamentals of Air Monitoring hosted by ITEP at the TAMS Center. This course provided me with a basic understanding of how to develop and conduct an ambient air monitoring project. It was more of an overview course that supplemented my meteorological education. It focused on criteria air pollutants, meteorological monitoring, and air toxics. We had time to work hands-on with various types of air monitoring equipment

-This information was very informative and gave me a better understanding of the potential challenges of working with air monitoring equipment in a remote setting. Additionally, I made connections with air quality personnel from the lower 48. The

experiences and challenges that they have had in a more urban setting proved to be very informative. The knowledge gained during this training course will help me in the development of particulate monitoring in Ugashik

-I attended the Rural Alaska Landfill Operators training course hosted by SWANA and the Alaska Forum. During this training course, I learned a lot about the operation of Class III Landfills. I had the opportunity to discuss issues that other landfills in rural Alaska have faced and hopefully find ways to prevent similar issues from occurring in Ugashik

-This was a very in-depth course regarding Alaska landfills in comparison to the Rural Alaska Landfill Administrators online class. During this course, some of the topics discussed included: The difference between landfills and dumps; The role of the Landfill Administrator vs. Landfill Operator; Personal Protective Equipment; Permitting; Collection Programs; Recordkeeping; Seasonal Planning; Public Safety; Burning waste; Hazardous Wastes; and Funding.

-By my completion of this course we are back in compliance with this landfill permit requirement

C. Clementine Shangin – TAA Report

-This last month I got in contact with Alaska Bronze & Granite and Mat-Su Memorials regarding headstones. Those are the only places that I can find that are here in Alaska. Ryan, with Alaska Bronze & Granite said they will be able to reduce the cost some when ordering multiple. I am waiting to find out from Hattie & Mike how many need to be ordered to get back in touch with Ryan

-Irma & I sent out the “intent to run” packets. I worked on the BBEDC quarterly report & got that turned into Katie. I do the A/P weekly. I have been keeping up with logging & scanning the mail as it comes in. I have been working the Nahasda applications as they come in

D. Mike Enright – BBEDC Liaison

- Checking emails
- Helping residents
- Cleaning up around community building

Old Business/Follow up items:

Discussion on the following issues:

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- BIA crane sale response
 - Status of fuel delivery -Discussed in managers report
 - Village computer
 - Morgan Stanley account update

 - Headstones -Discussed in TAA report

New Business:

Discussion on the following issues:

A. Airport lease - DOT

- Resolution 2017-14
- Motioned by: Daniel Pingree Sr.
- Second by: Hatti Albecker
- Yes: 5 No: 0 Abstain: 0

B. DOE workshop for energy strategic plan

- A 2 day workshop takes us through the whole project of creating a strategic plan
- This could be very beneficial to our village and our members
- DOE covers their own costs, and need a place to stay for 2 days

C. Fuel tank farm engineering report letter

- Fuel tank farm engineering report letter was emailed out
- At this time the proposal is in the draft status
- It is not budgeted in the block grant at this time

D. Compactor and backhoe purchase

- Resolution for compactor and backhoe purchase
- Motioned by: Daniel Pingree Sr.
- Second by: Hatti Albecker
- Yes: 5 No: 0 Abstain: 0

E. Dock update

- The far corner of the dock raised up due to the ice this winter which made the dock unlevel
- The dock is still safe for use, tying up to and driving on
- Planning on how to make necessary repairs to dock

Open Forum-Tribal members:

Discussion on the following issues:

- Mike Enright; mentioned that the village needs the new backhoe and compactor, it would benefit the village 100%
- Art Woinowsky; mentioned purchasing new equipment would be a win win for the village
- Fred Matsuno; mentioned maybe someone in the village could go out and find the gravel deposit out at the backside of the gravel pit
- Jim Enright; mentioned that he knows where the gravel test holes are out at the gravel pit

Next Meeting: May 24, 2017 2:00 p.m. Alaska Standard Time

Executive Session:

Motion to go into executive session

1st:

2nd..

Motion passed: Yes:0 No: 0 Abstain: 0

Motion to come out of executive session

1st:

2nd:

Motion passed: Yes: No: 0 Abstain: 0

ACTION: Motion to Adjourn

1st: Daniel Pingree Jr.

2nd: Hatti Albecker

Motion passed: Yes: 5 No: 0 Abstain: 0

MEETING ENDED: 5:05p.m. Alaska Standard Time
