

Ugashik Traditional Village Council

EMPLOYMENT APPLICATION

Ugashik Traditional Village Council (UTVC) is an At-Will Employer
 UTVC is an Equal Employment Opportunity Employer and exercises Native hire preference under PL93-638.

DIRECTRIONS: Please complete all four (4) pages of the Employment Application, sign and date to receive full consideration.

PERSONAL INFORMATION

1. Last Name:	First Name:	M.I.:	2. Social Security Number:
3. Current Address:			4. Home Phone:
5. City, State, Zip.			6. Business Phone:
7. Are you a resident of Alaska? ___Yes ___No If "yes," since what date?			8. Drivers License: (State, # & Date Expires)
9. Position Desired:			10. Salary desired: \$
11. Date available to begin work:			
12. Are you available to: work full time? ___Yes ___No Work overtime? ___Yes ___No travel if necessary? ___Yes ___No			
13. Do you claim Indian Preference under Public Law 93-638? ___Yes ___No If you answer "yes,"-- a. Identify your ethnicity: ___Eskimo ___Indian ___Aleut ___Other: Specify tribe: _____ b. Specify blood degree (1/2, 3/4, etc.) _____ Please provide a copy of your BIA Certificate of Indian Blood to UTVC			
14. May we contact and secure confidential reports on your job performance and skills from your: Former employer? ___Yes ___No Present Employer? ___Yes ___No Other References? ___Yes ___No			
15. Do you claim Veteran's Preference? ___Yes ___No If "yes," list dates of service and type of discharge:			
16. Have you ever been convicted of a felony? ___Yes ___No If "yes," list where, when and the crime:			
17. Have you been convicted of a misdemeanor within the last 5 years? ___Yes ___No If "yes," list where, when and the crime:			
18. Have you ever ___ applied or ___ been employed by UTVC? ___Yes ___No If "yes," when: _____			
19. Military. Have you served in the U.S. Armed Forces? ___Yes ___No			
20. Family. List names of relatives who currently work for UTVC:			

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21. EDUCATION. Please indicate your education experience.

SCHOOL	NAME/LOCATION	COURSE OF STUDY	GRADUATE DATE	NO. YRS.	DEGREE (B.A., B.S., ect.) DATE AWARDED
GED					
High School					
Vocational/ Technical/ Business					
College Undergrad					
College Graduate					
Other					

22. Technical Skills. Please indicate your technical skills experience.

Trades/Crafts. List all skills or trades such as carpentry, plumbing, welding and years of experience that you have. Also list machinery operated and number of years of experience.

Office Skills

Computer _____ Word Processing _____ Data Processing _____

Other Skills _____

Management Skills. List management and business skills:

23. Employment Record. Please provide information below for your 4 most recent employers.

1. Company Name	Phone
Address	Type of Business
Supervisor Name and Title	Date Employed
Job Title/Duties/Accomplishments	Reason for Leaving

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2. Company Name	Phone
Address	Type of Business
Supervisor Name and Title	Date Employed
Job Title/Duties/Accomplishments	Reason for Leaving
3. Company Name	Phone
Address	Type of Business
Supervisor Name and Title	Date Employed
Job Title/Duties/Accomplishments	Reason for Leaving
4. Company Name	Phone
Address	Type of Business
Supervisor Name and Title	Date Employed
Job Title/Duties/Accomplishments	Reason for Leaving

24. REFERENCES. Please provide 3 most current business references.

1. Name	Occupation	Phone
Company/Organization		
Address Street/Mailing Address		City/State/Zipcode
2. Name	Occupation	Phone
Company/Organization		
Address Street/Mailing Address		City/State/Zipcode

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3. Name	Occupation	Phone
Company/Organization		
Address Street/Mailing Address	City/State/Zipcode	

I hereby declare that the information provided by me in this application is true, correct and complete to the best of my knowledge. I understand that if employed by UTVC, any misstatement or omission of fact on this application may be grounds for dismissal. I further acknowledge that UTVC may, at their discretion, conduct an official background check to verify the statements made in this application and that all applicants are subject to random drug testing if hired.

Applicant Signature: _____ **Date:** _____

After all sections of this application have been completed, please submit this application to:

Ugashik Traditional Village Council

2525 Blueberry Road, Suite 205

Anchorage, AK 99503

Telephone (907) 338-7611

Fax (907) 338-7659